

Exhibitor Order Package

**CRAFT CULTURE - WINTER
DECEMBER 9-10, 2017
PROSPERA PLACE**

DEAR EXHIBITOR:

Showtime Event & Display is pleased to learn that your company will be participating at the **CRAFT CULTURE - WINTER on DECEMBER 9-10, 2017** at the **PROSPERA PLACE**. We would like to assist in making your participation successful.

As the official contractor for the show, we are enclosing various equipment rental and service order forms for your information and use. We suggest that you anticipate your requirements, complete all the appropriate forms and return the forms at your earliest convenience.

PROSPERA PLACE does **NOT** accept any advance shipments, please send all shipments to Showtime's Advanced Warehouse. Showtime will begin accepting shipments on **NOVEMBER 25, 2017**, between the hours of 8:30am-5:00 pm, Monday to Friday. Materials Handling must arrive by **DECEMBER 7, 2017** at 5:00 pm to **#1- 325 BAY AVE KELOWNA BC V1Y 7S3**. All Materials Handling received will be subject to Materials Handling Charges.

Please note: The deadline order date to qualify for pre-show prices is NOVEMBER 25, 2017. All orders processed after the NOVEMBER 25, 2017 will be processed at regular pricing.

Critical Information:

Event times:

		Date	Start Time	End Time
Exhibitor Move In	Saturday	12/09/2017	7:30 am	10:00 am
Event Times	Saturday	12/09/2017	10:30 am	6:00 pm
	Sunday	12/10/2017	10:00 am	5:00 pm
Exhibitor Move Out	Sunday	12/10/2017	5:00 pm	8:00 pm

Booth Inclusions (Provided by show management):

Notes

5'x 7', 8'x10 or 7'x10'

8' back wall

3' side wall

750-watt power outlet

Please note carpet is not included in the booth and may be ordered.

We realize exhibiting in a convention can be complicated. If you need assistance or require additional information not covered in our **Exhibitor Order Package**, please do not hesitate to contact us at any of the following:

By email: **infodesk@showtimedisplay.com**
By telephone: **1-800-721-0029** ext: 2240 Toll Free
By fax: **1-877-468-3313** Toll Free

Visit our website at www.showtimedisplay.com

We look forward to serving you!

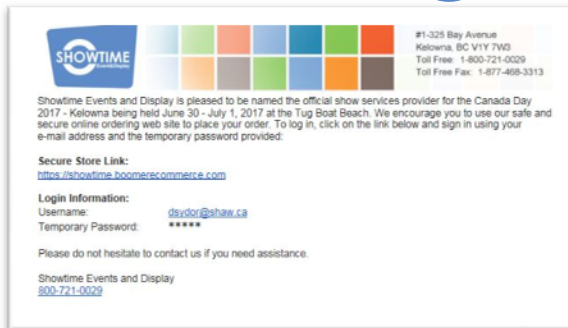


Trade Shows That Work ✓

Showtime Exhibitor Services:
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1-800-721-0029 ext: 2240 Toll Free

**CRAFT CULTURE - WINTER
DECEMBER 9-10, 2017
PROSPERA PLACE
Advanced Order Deadline: NOVEMBER 25, 2017**

How To Use Our Online Ordering Service



- You will be sent a login to our online ordering service through the email you have provided.
- If you have not provided an email or your have not received a login, Please email our exhibitor services team at Infodesk@showtimedisplay.com
- In order to access our online ordering service, you will need to click the link provided in the email From there your will be taken to our online site Boomer

- You will be asked to enter your email and the password that has been provided
- You will be then prompted to change the password for your account to something that will be sure and you will remember.
- Once you have logged into the site click the show that you will be attending
- Then you will be able to see the basic information for the show such as what is included in your booth.
- On the left-hand side of the page, there will be a list of available Departments for your show. Click on these to browse through the items available to order.
- Once you are ready to check out click "view my cart" in the top right-hand corner and follow the check out prompts



If you have any questions please feel free to contact our customer service, team
By phone toll-free at 1-800-721-0029
Or by email at infodesk@showtimedisplay.com



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Showtime Exhibitor Services:
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Credit Card Authorization Form

Please Note: All Orders Must be accompanied by the Credit Card Authorization Form. Orders will not be processed till the Credit Card Authorization Form is received and will be dated upon the receipt of this form

Name Of Company:	Contact:	Email
Address:		Telephone No:
City :	Province /State:	Postal Code:

Credit Card

Card Type: Visa <input type="checkbox"/> Master Card <input type="checkbox"/> American Express <input type="checkbox"/> Discover <input type="checkbox"/>							
Card Number#:	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 25%;"> </td><td style="width: 25%;"> </td><td style="width: 25%;"> </td><td style="width: 25%;"> </td> </tr> </table>						
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Card Holder:		Signature:					
*Please note by signing you are agreeing to Showtime Event and displays Limits and liability							

Third Party Authorization

The following services will be an invoice and paid by the Contractor or the exhibiting firm of our choosing. All services must be paid for by the contractor prior to the show opening

All Services <input type="checkbox"/>	Carpet & Drape <input type="checkbox"/>	Furniture & Accessories <input type="checkbox"/>	Electrical <input type="checkbox"/>	Audio/ Visual <input type="checkbox"/>	Labour & Janitorial <input type="checkbox"/>				
Hardwall (design and build) <input type="checkbox"/>	Graphics <input type="checkbox"/>	Pre-Show Materials Handling <input type="checkbox"/>	Post Show Materials Handling <input type="checkbox"/>	Onsite Orders <input type="checkbox"/>					
Card Type: Visa <input type="checkbox"/> Master Card <input type="checkbox"/> American Express <input type="checkbox"/> Discover <input type="checkbox"/>									
Third Party Name			Contact						
Address				Telephone No:					
City	Province/ State	Postal Code	Email						
Card Number#	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 25%;"> </td><td style="width: 25%;"> </td><td style="width: 25%;"> </td><td style="width: 25%;"> </td> </tr> </table>								
Expiry Date:	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 25%;"> </td><td style="width: 25%;"> </td><td style="width: 25%;"> </td><td style="width: 25%;"> </td> </tr> </table>					Personal <input type="checkbox"/>	Business: <input type="checkbox"/>		
Card Name			Signature						
*Please note by signing you are agreeing to Showtime Event and displays Limits and liability									



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

Carpet & Drape Order Form

Please Note: All Orders Must be accompanied by the Payment and Calculations Form. Orders will not be processed till the Credit Card Authorization Form is received and will be dated upon the receipt of this form

Name Of Company:	Booth #:	Contact:
Email:		Telephone No:

Carpet

Please indicate your Carpet Size and Color Preference in the form Below

Size	QTY	Advanced Price	Regular Price	Total	Color	Sample	Color	Sample
5'x7'		\$50.00	\$75.00		Black <input type="checkbox"/>		Red <input type="checkbox"/>	
8'x10 or 7'x10"		\$60.00	\$85.00		Gray <input type="checkbox"/>		Burgundy <input type="checkbox"/>	
Underlay		0.75	\$1.00		Blue <input type="checkbox"/>		Sea Foam <input type="checkbox"/>	

Pipe And Drape - Please indicate the pipe and drape configuration that you would like Below

Uprights and Crossbars

Size	QTY	Advanced Price	Regular Price	Total	Color Options
8' Upright		\$5.00	\$9.20		<input type="checkbox"/> Royal Blue <input type="checkbox"/> White <input type="checkbox"/> Red <input type="checkbox"/> Gold <input type="checkbox"/> Hunter Green
3' Upright		\$5.00	\$9.20		<input type="checkbox"/> Seafoam <input type="checkbox"/> Black <input type="checkbox"/> Silver <input type="checkbox"/> Berry <input type="checkbox"/> Plum
3'-5' Cross Bar		\$5.00	\$9.20		
6'- 10' Crossbar		\$5.00	\$9.20		<input type="checkbox"/> Burgundy <input type="checkbox"/> Violet

Drape

Please note each wall of your booth is 4 panels, Prices are per panel)

Size	QTY	Advanced Price	Regular Price	Total	Notes :
3' High Drape Panel		\$3.00	\$5.50		
8' High Drape Panel -		\$4.50	\$7.00		

Subtotal		Cancellation policy: Before delivery 50% of the original price; after delivery 100% of original price plus any previous rental and/or labor charges.
GST 7%		
PST 5%		
Total Amount Due		





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Furniture Order Form

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Name Of Company:	Booth:	Contact
Email:	Telephone No:	

 Tables					 Cocktail Rounds					
Name	QTY	Advanced Price	Regular Price	Total	Name	QTY	Advanced Price	Regular Price	Total	
Bare 6' Table		\$15.45	20.60		30" Tall Rounds		\$51.50	\$66.95		
Classroom Table		\$25.75	36.05		40" Tall Round		\$56.65	\$72.10		
4' Table		\$32.00	\$47.00		Table Skirt Colors (Please Check One)				Cocktail Round Spandex	
6' Table		\$38.00	\$49.00		<input type="checkbox"/> Royal Blue	<input type="checkbox"/> White	<input type="checkbox"/> Red	<input type="checkbox"/> Gold	<input type="checkbox"/> Hunter Green	<input type="checkbox"/> White
8' table		\$43.00	\$55.00		<input type="checkbox"/> Seafoam	<input type="checkbox"/> Black	<input type="checkbox"/> Silver	<input type="checkbox"/> Berry	<input type="checkbox"/> Plum	Cocktail Round Spandex
4' table Raised		\$43.00	\$55.00							
6' Table Raised		\$47.00	\$60.00							
8' Table Raised		\$50.00	\$64.00							

Chairs									
Name	QTY	Advanced Price	Regular Price	Total	Name	QTY	Advanced Price	Regular Price	Total
 White Folding Chair		\$9.00	\$11.00		 Stool with Back Rest		\$26.00	\$33.00	
 Cushioned Arm Chair		\$21.00	\$28.00		 White Leather Chair		\$34.00	\$47.00	
 Steno Chair		\$26.00	\$33.00		Round White Leather Chair		\$34.00	\$47.00	

Subtotal		Cancellation policy: Before delivery 50% of the original price; after delivery 100% of original price plus any previous rental and/or labor charges.
GST 7%		
PST 5%		
Total Amount Due		









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Accessories and Presentation Aids Order Form






Please Note: All Orders Must be accompanied by the Payment and Calculations Form. Orders will not be processed till the Credit Card Authorization Form is received and will be dated upon the receipt of this form

Name Of Company:	Booth#	Contact:
Email:	Telephone No:	





Accessories

Name	QTY	Advanced Price	Regular Price	Total	Name	QTY	Advanced Price	Regular Price	Total
 Stanchion with Rope		\$20.60	\$26.78		 Stanchion with 7" Strap		\$20.60	\$26.78	
 Chrome Literature Stand		\$51.50	\$66.95		 Small Clear Draw Barrel		\$20.60	\$26.78	
 Waste Basket		\$10.30	\$13.39		 Large Draw Barrel		\$30.90	\$40.17	

Presentation And Display Aids

Name	QTY	Advanced Price	Regular Price	Total	Name	QTY	Advanced Price	Regular Price	Total
 Pop Up Display Unit		\$375.00	\$450.00		 Easel		\$30.00	\$39.00	
 Vertical Display Board		\$75.00	\$97.50		 Flip Chart		\$60.00	\$78.00	
 Horizontal Display Board		\$75.00	\$97.50		 Chrome Sign Holder		\$30.90	\$40.17	

Slot Board

Name	QTY	Advanced Price	Regular Price	Total	Name	QTY	Advanced Price	Regular Price	Total
 8'x4' Slot Wall Horizontal		\$70.00	\$91.00		 Slot Board Pegs		\$0.15	\$0.20	
4'x4' Slot Wall Horizontal		\$35.00	\$46.87		 4' Slot Wall Shelf		\$5.15	\$6.70	
 8' Slotboard Shelf		\$10.30	\$13.39						

Subtotal	
GST 7%	
PST 5%	
Total Amount Due	
<small>Cancellation policy: Before delivery 50% of the original price; after delivery 100% of original price plus any previous rental and/or labor charges.</small>	



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Please Note: All Orders Must be accompanied by the Payment and Calculations Form. Orders will not be processed till the Credit Card Authorization Form is received and will be dated upon the receipt of this form

Name Of Company:	Booth #:	Contact:
Email:	Telephone No:	

EXHIBITOR GUIDELINES






- Showtime Convention and Display Services is not responsible for voltage fluctuation or power failure due to temporary conditions or loose connections.
- For your protection, you should install a surge protector/over-under voltage protector on your computer(s) and/or other equipment as you deem necessary. Installations and connections to all electrical service should be made by Showtime personnel. Showtime will not be responsible for any damage or loss of equipment, component, computer hardware, software or data and/or injury to any person, caused by the installation, connection or plugging into any electrical outlet by persons other than Showtime personnel.
- All electrical outlets will be installed on the floor at the back wall of in-line booths and peninsula spaces. Exhibitors with hard wall spaces must arrange for power to be dropped from the ceiling inside the booth if necessary. Overhead power to island booths will be dropped to one main location as per the exhibitor's floor plan. If no plan is provided, power will be dropped at our discretion.
- All wiring, motors, electrical installations etc. must be approved. To prevent overloading of circuits, exhibitors cannot add wattage except as ordered.
- All outlets for lighting provided by Showtime, column and/or wall outlets are not part of the exhibitor's display space, and cannot be used to power equipment. A separate outlet must be ordered for each piece of equipment to be connected.
- Exhibitor's equipment should be properly tagged and wired with full information as to current, voltage, phase, cycle, horsepower etc. and ready for connection.
- Electrical service cannot be guaranteed prior to one day before event opening due to temporary conditions which exist during set-up. If in doubt about the safety or suitability of any electrical equipment or hook- up, please contact Showtime personnel before operating such equipment or connections

Power

Name	QTY	Advanced Price	Regular Price	Total
1500 watt, 1200 volt service		\$60.00	\$80.00	

For Larger Electrical Orders Please Contact Showtime

Lighting and Electrical Accessories

Name	QTY	Advanced Price	Regular Price	Total	Name	QTY	Advanced Price	Regular Price	Total
 Double Head Light on stand		\$30.90	\$66.95		LED Light on Stand		\$46.35	\$51.50	
 Halogen Light on Stand		\$36.05	\$49.44		 Power Bar		\$15.00	\$19.00	
 Color Wash LED Lights		\$51.50	\$66.95		 Extension Cord		\$12.00	\$15.60	

Subtotal	
GST 7%	
PST 5%	
Total Amount Due	
Cancellation policy: Before delivery 50% of the original price; after delivery 100% of original price plus any previous rental and/or labor charges.	



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Audio Visual Handling Order Form

Please Note: All Orders Must be accompanied by the Payment and Calculations Form. Orders will not be processed till the Credit Card Authorization Form is received and will be dated upon the receipt of this form

Name Of Company:	Booth:	Contact
Email:	Telephone No:	

Audio-Visual Guide Lines

- o The client must be available to sign for equipment on delivery.
- o Weekly rate = four times the daily rate.
- o Equipment used in any portion of a day constitutes a full day's rental.
- o All TV's come with standard length VGA & HDMI cables-For additional components please call for pricing*
- o Computers come pre-installed with either Windows 7 Pro. If you require a specific operating system on your computer, Showtime requires a minimum of 7 days advance notice to install and configure. (fees may apply based on program required)
- o All computers come pre-loaded with Office 2013 or Office 2016 which includes Word, Excel, PowerPoint, & Outlook. Also included is the latest version of Chrome browser.
- o Any other software required can be installed by the client at their expense and risk. If the Client requires a Showtime Technician to install and/or configure software provided by the Client, Labour will be charged at a rate of \$75.00 per hour.
- o Showtime is not responsible for the loss of internet connection due to loss of signal from the internet provider.
- o Showtime is not responsible for the loss of data that may occur due to equipment failure or client negligence.

Monitors and Laptops

Name	QTY	Advanced Price	Regular Price	# of Days	Total
22" Flat Screen with speakers & DVD player Per Day		\$77.25	\$103.00		
32" Flat Screen with Speakers Per Day		\$154.50	\$200.85		
42" Flat Screen with Speakers & Floor Stand Per Day		\$309.00	\$401.70		
60" Flat Screen with Speakers & Floor Stand Per Day		\$463.50	\$602.55		
80" Flat Screen With Speakers & Floor Stand Per Day		\$1030.00	\$1339..00		
Laptop Computer Per Day		\$128.75	\$164.80		

Printers

Name	QTY	Advanced Price	Regular Price	# of Days	Total
Laser Printer (Monochrome) Per Day		\$128.75	\$128.75		
Laser Printer (Colour) Per Day		\$206.00	\$206.00		

Subtotal	
GST 7%	
PST 5%	
Total Amount Due	
Cancellation policy: Before delivery 50% of the original price; after delivery 100% of original price plus any previous rental and/or labor charges.	



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Labour and Janitorial Order Form

Please Note: All Orders Must be accompanied by the Payment and Calculations Form. Orders will not be processed till the Credit Card Authorization Form is received and will be dated upon the receipt of this form

Name Of Company:	Booth#:	Contact:
Email :		Telephone No:

Janitorial

All Janitorial services include dusting, vacuuming, and emptying of waste bins

Type	Booth size			Price	No. Days	Total
Pre-Show Booth Cleaning	10'x10' <input type="checkbox"/>	10'x20' <input type="checkbox"/>	20'x20' <input type="checkbox"/>	\$0.31 per SQUARE FOOT		
Daily Booth Cleaning	10'x10' <input type="checkbox"/>	10'x20' <input type="checkbox"/>	20'x20' <input type="checkbox"/>	\$0.26 per SQUARE FOOT		

Labour

Straight time rates are in effect from 8:00 a.m. to 5:00 p.m., Monday through Friday, except holidays. **Minimum charge is for two (2) hours.** All work will be done straight time whenever possible.

A supervisory charge will apply when there is no representative of the exhibiting company in attendance to supervise the installation of the exhibit. If supervision is required, please indicate.

Please indicate an install and dismantle Start time

Install Start Time:	
Dismantle Start Time	

Type	Number of Display Staff	Price	No. Hours	Total
Install Labour				
Install Labour		\$61.80 Per Hour		
Install Labour Overtime		\$92.70 per Hour		
Install Labour Supervisor		\$82.40 Per Hour		
Install Labour Supervisor Overtime		\$123.60 Per Hour		
Dismantle Labour				
Dismantle Labour		\$61.80 Per Hour		
Dismantle Labour Overtime		\$92.70 Per Hour		
Dismantle Labour Supervisor		\$82.40 Per Hour		
Dismantle Labour Supervisor Overtime		\$123.60 Per Hour		

Subtotal		Cancellation policy: Before delivery 50% of the original price; after delivery 100% of original price plus any previous rental and/or labor charges.
GST 7%		
PST 5%		
Total Amount Due		



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Pre Show Materials Handling Order Form

Please Note: All Orders Must be accompanied by the Payment and Calculations Form. Orders will not be processed till the Credit Card Authorization Form is received and will be dated upon the receipt of this form

Name Of Company:	Booth#:	Contact:
Email:	Telephone No:	

Rates

SHIPMENTS & RATES WILL BE CALCULATED TO THE NEXT 100 LBS. PLEASE CALCULATE CHARGES BASED ON CWT.

RATES INCLUDE:

- o Unloading crated materials.
- o Storing at the warehouse for up to 14 days.
- o Reloading onto trucks and delivery to the exhibit site.
- o Unloading materials and delivery to your booth.
- o Picking up, storing and returning empty containers.
- o Reloading Shipments onto Prearranged carriers during exhibitor move out. Showtime is **not** responsible for arranging Out Bound Carriers. If you need Post Show Storage or assistance arranging carrier pickup please order post show Materials handling
- o **Rates are based on a standard 4' x 4' x 4' Skid Size, Oversized pieces subject to individual pricing.**

Total Weight	Advanced Price	Regular Price	Number of Pieces #	Total
100 lbs and under	\$85.00	\$102.00		
101 lbs. – 500 lbs.	\$68.00/ 100 lbs (CWT)	\$75.00 / 100 lbs(CWT)		
501 lbs – 1000 lbs	\$60.00/ 100lbs (CWT)	\$66.00 / 100lbs (CWT)		
1001 and up	\$51.00/100lbs (CWT)	\$57.00/ 100lbs (CWT)		
Crated Fee	25% All uncrated materials will be subject to a 25% surcharge.			

PLEASE READ

Conditions

- **All Materials Handling Orders Must Be Pre-Paid**
- Please prepay all shipping charges. Showtime cannot accept or be responsible for collect shipments. Showtime is not responsible for any charges, 15% chargeback will be applied if customs charges are charged to Showtime.
- If materials handling forms are not received before the shipment arrives, the shipment is not properly labeled with Showtime Labels or the materials handling order is unpaid it will be subject to a 10% fee.
- Any shipment of 2 or more pieces arriving un-skidded or un-crated will be considered uncrated and will be subject to the un-crated Fee. **All packages shipped with; FedEx, UPS, Purolator, and DHL will be subject to this charge due to their shipping procedures.**

Shipments must arrive between NOVEMBER 25, 2017 – DECEMBER 7, 2017. Shipments that arrive earlier or later than these dates will be subject to fees.

Additional Charges will apply for shipments exceeding Standard skid size or need Forklift service

Subtotal		In bound Shipping information	
GST 7%		Carrier :	
PST 5%		Tracking Number:	
Total Amount Due		Address of origin:	
Cancellation policy: Before delivery 50% of the original price; after delivery 100% of original price plus any previous rental and/or labor charges.			



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CRAFT CULTURE - WINTER
DECEMBER 9-10, 2017
PROSPERA PLACE
Advanced Order Deadline: NOVEMBER 25, 2017

Pre-Show Materials Handling Label

From :

Exhibiting Company

Booth #

Ship To:

#1- 325 BAY AVE KELOWNA, BC,
CANADA, V1Y 7S3

CRAFT CULTURE - WINTER C/O Showtime Event & Display
Tel: 1-236-420-5077

www.showtimedisplay.com

Carrier:

Number of Pieces:

_____ of _____

**Each piece shipped to Showtime must have label filled out and attached!
Materials Handling Forms to be sent in advance of shipment.
Shipments to be received between NOVEMBER 25, 2017 & DECEMBER 7, 2017**



Post Show Materials Handling form

Please Note: All Orders Must be accompanied by the Payment and Calculations Form. Orders will not be processed till the Credit Card Authorization Form is received and will be dated upon the receipt of this form

Name Of Company:	Booth#:	Contact:
Email :		Telephone No:

Rates

SHIPMENTS & RATES WILL BE CALCULATED TO THE NEXT 100 LBS. PLEASE CALCULATE CHARGES BASED ON CWT.

RATES INCLUDE:

- o Reloading onto Showtime vehicle to be returned to the advanced warehouse.
- o Storing at the warehouse for up to 3 business days.
- o Reloading onto customer designated carrier for outbound
- o **Rates are based on a standard 4' x 4' x 4' Skid Size, Oversized pieces subject to individual pricing.**

Name	Advanced Price	Regular	Number of Pieces #	Total
100 lbs and under	\$25.75	\$30.90		
101 lbs. – 500 lbs.	\$34.00 / 100 lbs (CWT)	\$37.50 / 100 lbs (CWT)		
501lbs – 1000lbs	\$30.00/ 100lbs (CWT)	\$33.00/ 100lbs (CWT)		
1001 and up	\$25.50/ 100lbs (CWT)	\$28.50 / 100lbs (CWT)		
Crated Fee	25% All uncrated materials will be subject to a 25% surcharge			

PLEASE READ

Conditions

- Please prepay all shipping charges. Showtime cannot be responsible for sender billed shipments. Showtime is not responsible for any charges, 15% chargeback will be applied if customs charges are charged to Showtime.
- If materials handling forms are not received before the shipment arrives or if the shipment is not properly labeled with Showtime Labels there will be a 10% fee.
- Any shipment of 2 or more pieces arriving un-skidded or un-crated will be considered uncrated and will be subject to the un-crated Fee. **All packages shipped with; FedEx, UPS, Purolator, and DHL will be subject to this charge due to their shipping procedures.**
- Outbound waybills and any other shipping documents are to be properly filled out and accompany the shipment at exhibitor move out. If the documents are not properly filled out or do not accompany the shipment we cannot guarantee the shipment will go out the next business day
- Any shipment not shipped out 3 days after the show will be subject to storage fees

Additional Charges will apply for shipments exceeding Standard skid/ Forklift service

Subtotal	
GST 7%	
PST 5%	
Total Amount Due	
Cancellation policy: Before delivery 50% of the original price; after delivery 100% of original price plus any previous rental and/or labor charges.	

Out Bound Shipping Information	
Carrier Name :	
Account number:	
Out Bound Address:	



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**CRAFT CULTURE - WINTER
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LIMITS OF LIABILITY & RESPONSIBILITY

- One.**
Showtime Event & Display and its subcontractors shall not be responsible for damage due to uncrated materials; materials improperly packaged, glass breakage, or concealed damage.
- Two.**
Relative to inbound shipments, there may be a lapse of time between the delivery of shipment(s) to the booth by Showtime or its subcontractors and the arrival of the Exhibitor's representative at the booth. Similarly, relative to outgoing shipment(s), it is possible that there may be a lapse of time between the completion of packing and the actual pickup of materials from the booth from loading onto a designated carrier. It is understood that during such times the shipment(s) will be left in the booth unattended. Therefore it is agreed that Showtime and its subcontractors are not responsible for the loss or disappearance of exhibitor's materials after the same have been delivered to the exhibitor's booth, nor are Showtime and its subcontractors responsible for exhibitor's materials before they are picked up from the exhibitor's booth for loading after the show. Consequently, all bills of lading covering outgoing shipment(s) submitted to Showtime or its subcontractors by the exhibitor will be checked at the time of pickup from the booth and corrected where discrepancies exist.
- Three.**
Showtime and its subcontractors shall not be held liable for any damage incurred during the handling of equipment requiring special devices to properly load, place, or reload unless advance notice has been given to Showtime in time to obtain the proper equipment.
- Four.**
Showtime and its subcontractors shall not be responsible for loss, delay, or damage due to strikes, lockouts or work stoppages of any kind.
- Five.**
Showtime and its subcontractors shall not be responsible for ordinary wear and tear in the handling of equipment, nor for loss or damage due to fire, theft, windstorm, water, vandalism, acts of God, mysterious disappearance or other causes beyond their control.
- Six.**
It is understood that Showtime and its subcontractors are not insurers. Insurance, if any, shall be obtained by the exhibitor. Amounts payable by Showtime hereunder are based on the scope of liability as herein set forth and unrelated to the value of the exhibitor's property. It is further understood and agreed that Showtime and its subcontractors do not provide for full liability should loss or damage occur.
- It is agreed that if Showtime or its subcontractors should be found liable for loss or damage to the exhibitor's equipment, the liability should be limited to the specific article that was physically lost or damaged. Such liability shall be limited to a sum equal to \$0.30 per pound per article, with a maximum liability of \$50.00 per item or \$1000.00 per shipment, whichever is less, as agreed upon damages and exclusive remedy. Provisions of this paragraph shall apply if loss or damage, regardless of cause or origin, results directly or indirectly to property through performance or non-performance of obligations imposed by the offering of services to exhibitors from negligence, active or otherwise, by Showtime, its subcontractors, or their employees.
- Seven.**
Showtime and its subcontractors shall not be liable to any extent whatsoever for any actual, potential, or assumed loss of profits or revenues or for any collateral costs that may result from any loss or damage to Exhibitor's materials which may make it impossible or impractical to exhibit same.
- Eight.**
Claims for loss or damage must be submitted to Showtime by the close of the show. No suit or action shall be brought against Showtime or its subcontractors more than one year after the cause of action.
- Nine.**
The exhibitor agrees, in connection with the receipt, handling, temporary storage and reloading of its materials, that Showtime and its subcontractors will provide these services as Exhibitor's agent and not as bailee or shipper. If any employee of Showtime or its subcontractors shall sign a delivery receipt, bill of lading, or another document, we agree that Showtime or its subcontractor will do so as the Exhibitor's agent, and the Exhibitor accepts the responsibility thereof.
- Ten.**
Showtime and its subcontractors shall not be liable for shipments received without receipts, freight bills, or specified unit counts on receipts or freight bills, such as courier or van lines. Such shipments will be delivered to the booth without guarantee of piece count or condition.



Showtime Exhibitor Services:
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